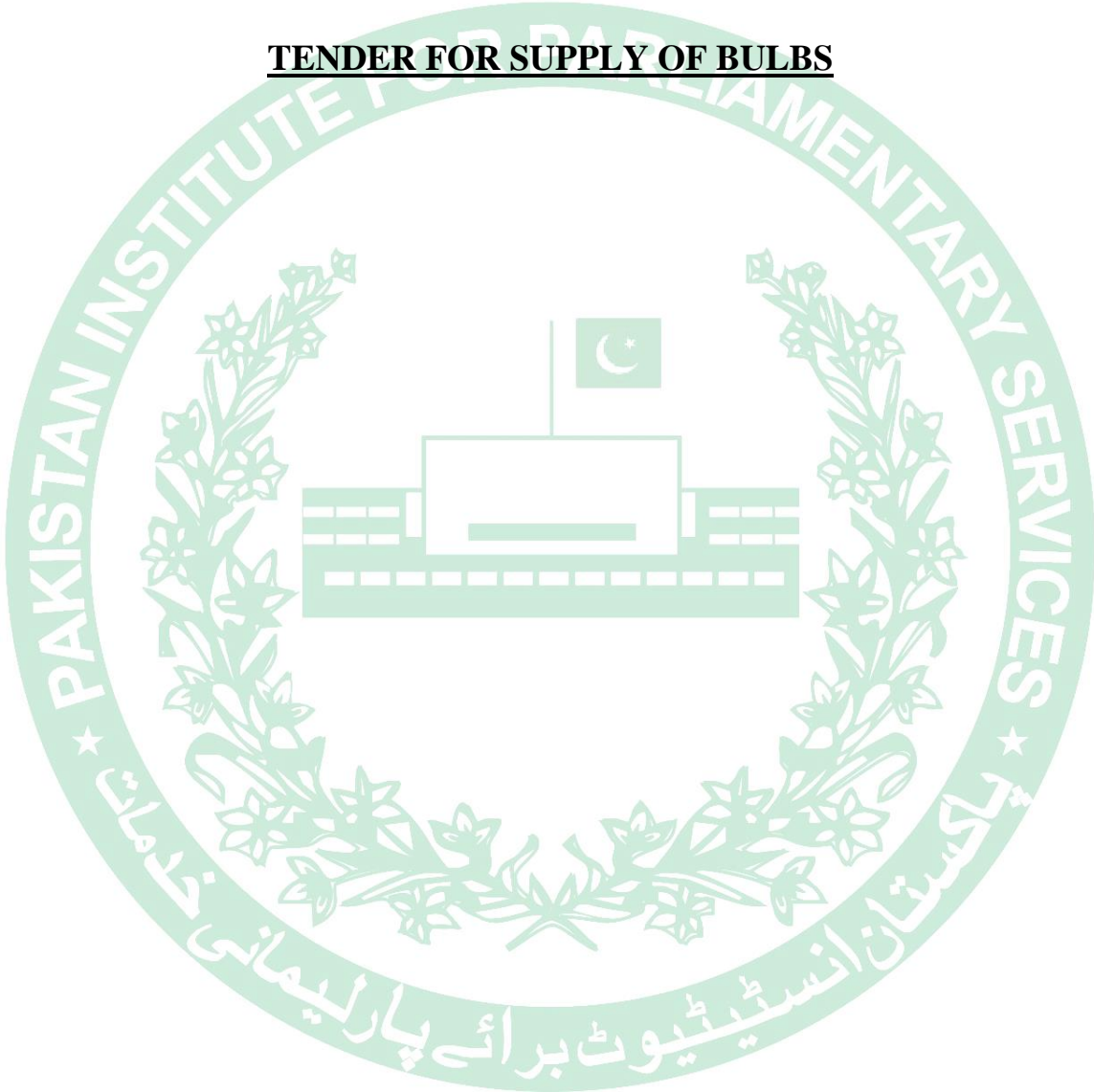


PAKISTAN INSTITUTE FOR PARLIAMENTARY SERVICES

TENDER FOR SUPPLY OF BULBS



Company Seal:

Company Rep's Signature.....

PAKISTAN INSTITUTE FOR PARLIAMENTARY SERVICES

No.F.3 (69)/2024-25-Admn/PIPS

Islamabad, the 3rd September, 2024

TENDER FOR SUPPLY OF BULBS

Pakistan Institute for Parliamentary Services (PIPS) invites sealed bids from reputed firms/contractors having experience in the relevant field registered with the Income Tax and Sales Tax Departments for supply of Bulbs.

2. Bidding documents, containing detailed terms and conditions, etc. are available on E-PADS and can also be downloaded from (www.pips.gov.pk) free of cost.

3. The bids, prepared in accordance with the instructions in the bidding documents, must be uploaded on E-PADS on or before **23rd September, 2024 at 11:00 a.m.** Bids will be opened on the **same day at 11:30 a.m.** This advertisement is also available on PPRA (www.ppra.org.pk) and PIPS (www.pips.gov.pk) websites.

(Habib Khan)

Assistant Director (Admn)

Phone: 051-9091360/111

Company Seal:

Company Rep's Signature.....

PAKISTAN INSTITUTE FOR PARLIAMENTARY SERVICES

No.F.3 (69)/2024-25-Admn/PIPS

Islamabad, the 23rd July, 2024

TENDER FOR PURCHASE OF BULBS

Sealed tenders are invited from the reputed firms for supply of Bulbs for the Pakistan Institute for Parliamentary Services (PIPS) for the year 2024-25 to be uploaded on E-PADS upto 23rd September, 2024 at 11:00 a.m. The tenders shall be opened on the same date at 11:30 a.m. before the Procurement Committee in Seminar Room of Pakistan Institute for Parliamentary Services, Ataturk Avenue, Near Kashmir House, Sector F-5/2, Islamabad.

CONDITIONS FOR TENDER:

1. Tender documents may be downloaded from E-PADS or PPRA and PIPS websites.
2. Security deposit amounting to Rs. 100,000/- (Refundable) (In the form of Bank Draft/pay order) for supply of Bulbs in favour of the Pakistan Institute for Parliamentary Services, Islamabad will have to be submitted, which in case of unsuccessful tenders will be returned.
3. The firms should have Income Tax and GST registration with proper shop and telephone facility.
4. Firm will be bound to supply/deliver the goods to PIPS office even on a short notice using their own transport.
5. The competent authority reserves the right to accept or reject any or all tenders as per PPRA Rules.
6. Bulbs will be procured in three phases within a year from date of signing of the agreement.

(Habib Khan)

Assistant Director (Admn)

Phone: 051-9091360/111

Company Seal:

Company Rep's Signature.....



Company Seal:

Company Rep's Signature.....

PAKISTAN INSTITUTE FOR PARLIAMENTARY SERVICES

[Admn Wing]

Part A:

Subject: **INVITATION TO BID AND GENERAL INSTRUCTIONS**

Dear Sir,

You are hereby invited to submit the tender for the provision of supply of Bulbs in accordance with the description of items at Appendix "II".

1. Prospective Bidders Should Particularly Note That:

- a. Bid Bond through Telex/ Fax shall not be acceptable.
- b. The purchaser does not take any responsibility for collecting the bids from any agency.
- c. Vendor or his authorized representative may attend the tender opening, if desired. Letter for nominating representative, if any, must be submitted along with bid.
- d. The procuring agency reserves the right to increase or decrease the quantities and accept or reject any or all bids or cancel any or all items at any time without assigning any reason, thereof as per PPRA rules.
- e. Tender will be evaluated on item-wise basis. Suppliers are advised to quote competitive price for all items.
- f. Bidders must provide the **samples** for each item mentioned at Annexure "II" along with bid money on or before opening of technical bids.
- g. Bids against this tender are invited on **Single Stage-Two Envelope Bidding Procedure.**

Assistant Director (Admn)
PIPS, Islamabad

Company Seal:

Company Rep's Signature.....

Part B:

Instruction To Bidders (ITB):

1. Date and Time for Receipt of Bids:

The bids must be uploaded on E-PADS on or before **23rd September, 2024 at 11:00 a.m.**

2. Tender Opening:

Bids will be opened on **23rd September, 2024 at 11:30 a.m.**

3. Validity of Proposal.

The validity period of bids must be indicated and should invariably be not less than one year from the date of opening.

4. Prices:

The prices should be quoted FOR Islamabad basis. Prices shall be mentioned separately both in words and figures.

5. Taxes:

All prevalent Govt. Taxes will be applicable.

6. Language of Bidding Document:

The bid must be prepared in English language.

7. One Bid per Bidder:

Each bidder shall submit only one bid either by himself, or as a partner in a joint venture. A bidder who submits or participates in more than one bid (other than alternatives pursuant) will be disqualified.

8. Cost of Bidding:

The bidders shall bear all costs associated with the preparation and submission of their respective bids and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

9. Time Limits:

Supplier must provide the time limits about delivery which should in no case be more than 15 days from the date of issuance of Purchase Order.

10. Terms of Payment:

Payment will be made within 30 days after the delivery of the supplies.

11. Disqualification:

Proposals are liable to be rejected if:-

- a) Earnest money is not submitted to this Office.
- b) Multiple rates are quoted against one item.
- c) Validity of proposal is not mentioned as required.

12. Earnest Money / Bid Security:

The proposal must be submitted with an amount of **Rs. 100,000/-** (Refundable) in the shape of Bank Draft / Pay Order in favor of PIPS, Islamabad.

13. Return of Earnest Money:

Earnest money to the bidders will be returned to the unsuccessful bidder (s) on acceptance of lowest acceptable bid.

14. Rights Reserved:

PIPS reserves the right to accept or reject any or all proposals including the lowest, as per PPRA Rules.

15. Guarantee/ Warranty Arrangements:

The guarantee/ warranty of the supplied items should not be less than one year from the date of actual receipt and must explicitly be mentioned in the bid.

16. Extension in Contract:

The contract period may be extended on the same terms and conditions for such period as mutually agreed by both the parties.

Company Seal:

Company Rep's Signature.....

Pakistan Institute for Parliamentary Services

Technical Bids Evaluation Criteria:

Marks obtained as per criteria are given below:-

S. #	Grading	Marks
1.	Experience related to the similar assignments (05 marks for each year after establishment)	30
2.	Annual Turnover/ Financial Position (05 marks per million)	20
3.	Jobs in Hand (05 marks for each client/ job in hand)	20
4.	Samples of Bulbs (05 marks for each sample)	20
5.	Office Setup/Location	10
Total Marks		100

Qualifying Marks = 65%

Note:

Only technically qualified bidders shall be considered for financial bid opening.

Company Seal:

Company Rep's Signature.....

Annex "II"

Sr. #	Item Description	A/U	Qty.	Expected		Remarks
				Unit Cost (Rs.)	Total Cost (Rs.)	
1.	LED Bulb Warm White, (11-13W) , (Philips or Equivalent)	No.	400			
2.	Dimmable LED Bulb Warm White (11W-13W) (Philips or Equivalent)	No.	300			
3.	Dimmable PAR 38 LED 12W (As per sample)	No.	35			
4.	LED Post Top 100W, Warm (Pole Lights)	No.	17			



Company Seal:

Company Rep's Signature.....